



ATHARVA EDUCATIONAL TRUST'S
ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra
& Affiliated to University of Mumbai - Estd. 1999 - 2000)
ISO 2100:2018 ISO 14001:2015 ISO 9001:2015
NAAC A+ Accredited

Internal Quality Assurance Cell (IQAC)

ACE/ELEC/FR/65/2023-24
28/02/2024

NOTICE


For discussing the planning action of IQAC, a meeting is scheduled on 1st March 2024. The duration of meeting will be one hour (4:00 PM to 5:00 PM) and be conducted in the IQAC Room on the fourth floor by the IQAC Head and Principal Dr. Ramesh Kulkarni. All the IQAC Members are instructed to attend the meeting without fail.

Meeting Agenda:

1. Discussion of Previous meeting's outcomes
2. Introduction to Student Council members
3. Planning for Rhythm
4. Sanitary PAD destroyer Machine
5. Cleanliness
6. Conduction of IIC Activities
7. NPTEL, MOOC Certification
8. NEP Knowledge
9. Participation in SIH
10. NBA preparation
11. Planning of Academic Audit 2023-2024
12. Preparation of forthcoming University Exams
13. Department Budget


Prof. Pragya Jain

Co-ordinator, IQAC


Dr. Ramesh Kulkarni
Chairman, IQAC



Internal Quality Assurance Cell (IQAC)

ACE/ELEC/FR/19/2023-24

1/3/2024

Minutes of meeting

IQAC, Atharva College of Engineering, held its quarterly meeting on 1st March 2024. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted in the IQAC Room on the fourth floor by the IQAC Head and Principal Dr. Ramesh Kulkarni, for deliberate, dependable, and inspiring action aimed at enhancing the institution's administrative and academic performance. The agendas discussed in the meeting are as follows:

Agenda 1: Discussion of Previous meeting's outcomes: Before starting the meeting, last meeting's [3 November 2023] outcomes were presented to the principal sir and discussion was done to enhance the working structure in the forthcoming quarter.

Agenda 2: Introduction to Student Council members: Newly elected Student Council Members were introduced to the IQAC team. Student members introduced themselves along with their work profile. Principal Sir encouraged them to work diligently and progressively in the forthcoming activities.

Agenda 3: Planning for Rhythm: Committees were formed for the Annual Event of ACE, Rhythm. Role allotment was conveyed to each of the student as well as faculty member

Agenda 4: Sanitary PAD destroyer Machine: Proposal for Sanitary Pad Destroyer machine was presented to Management by IQAC Team as suggested by Women Development Cell

Agenda 5: Cleanliness: All staff was instructed to maintain cleanliness of the campus and remember that eating is strictly not allowed in the AC Labs.

Agenda 6: Conduction of IIC Activities: IIC ACE is instructed to conduct activities to generate prospective ideas which can further be cultivated for Start-up.

Agenda 7: NPTEL, MOOC Certification: It was conveyed that it's compulsory for all students to finish at least one course offered by NPTEL or any other MOOC Certification.

Agenda 8: NEP Knowledge: It's essential for all staff to equip them on knowledge of NEP and for that it's requested to attend workshops/sessions on the same.

Agenda 9: Participation in SIH: All department HODs were instructed to find prospective projects from the department and encourage participation in SIH.



ATHARVA EDUCATIONAL TRUST'S
ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra
& Affiliated to University of Mumbai - Estd. 1999 - 2000)
ISO 2100:2018 ISO 14001:2015 ISO 9001:2015
NAAC A+ Accredited

Agenda 10: NBA preparation: Institute will apply for NBA Accreditation within 2 months.

Meeting ended with a Vote of Thanks by Prof. Pragya Jain.

Agenda 11: Planning of Academic Audit 2023-2024: Institute will apply for NBA Accreditation within 2 months.

Agenda 12: Preparation of forthcoming University Exams: Discussion on

Agenda 13: Department Budget: All the HODs were requested to submit the department budget for the Academic year 2023-2024

Meeting ended with a Vote of Thanks by Prof. Pragya Jain.



ATHARVA EDUCATIONAL TRUST'S
ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra
& Affiliated to University of Mumbai - Estd. 1999 - 2000)
ISO 2100:2015 ISO 14001:2015 ISO 9001:2015
NAAC A+ Accredited

ACE/ELEC/FR/19/2023-24
15/3/2024

Outcomes of Meeting dated 1/3/2024

IQAC, Atharva College of Engineering, held its quarterly meeting on 1st March 2024. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted in the IQAC Room on the fourth floor by the IQAC Head and Principal Dr. Ramesh Kulkarni, for deliberate, dependable, and inspiring action aimed at enhancing the institution's administrative and academic performance. The agendas and their outcomes are as follows:

Agenda 1: Discussion of Previous meeting's outcomes: Before starting the meeting, last meeting's [3 November 2023] outcomes were presented to the principal sir and discussion was done to enhance the working structure in the forthcoming quarter.

Action taken by: Prof. Pragya Jain

Agenda 2: Introduction to Student Council members: Newly elected Student Council Members were introduced to the IQAC team. Student members introduced themselves along with their work profile. Students have started working on deciding the sequence of events, activities, fun game and theme of the fest.

Action taken by: Prof. Bhavna Arora and Prof. Bharat Waghode

Agenda 3: Planning for Rhythm: Committees were formed for the Annual Event of Rhythm. Role allotment was conveyed to each of the member. Faculty members allotted to respective role has started coordinating with the student members

Action taken by: All Rhythm Co-ordinators

Agenda 4: Sanitary PAD destroyer Machine: As Proposal for Sanitary Pad Destroyer machine was presented to Management by IQAC Team according to suggestions by WDC. Six machines will be installed by April. Also a session on its usage will be explained to all female faculty members. It is scheduled in the first week of May.

Action took by: Prof. Pragya Jain

Agenda 5: Cleanliness: All staff was instructed to maintain cleanliness of the campus and remember that eating is strictly not allowed in the AC Labs. Regular checking is done by the discipline committee members to avoid any nuisance.

Action took by: Discipline Committee, ACE

Agenda 6: Conduction of IIC Activities: IIC ACE is instructed to conduct activities to generate prospective ideas which can further be cultivated for Start-up. Phoenix 24, an event for presentation of Ideas and business development is planned in the month of April.



ATHARVA EDUCATIONAL TRUST'S
ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra
& Affiliated to University of Mumbai - Estd. 1999 - 2000)
ISO 2100:2018 ISO 14001:2015 ISO 9001:2015
NAAC A+ Accredited

Action took by: IIC ACE

Agenda 7: NPTEL, MOOC Certification: It was conveyed that it's compulsory for all students to finish at least one course offered by NPTEL or any other MOOC Certification.

Action took by: Prof. Prajakta Borole, MOOC Co-ordinator

Agenda 8: NEP Knowledge: It's essential for all staff to equip them on knowledge of NEP and for that it's requested to attend workshops/sessions on the same. IQAC and Exam In charges attended 2 days' workshop conducted by MU on 4 and 5th March.

Action took by: IQAC and Exam Cell Members, ACE

Agenda 9: Participation in SIH: All department HODs were instructed to find prospective projects from the department and encourage participating in SIH.

Action took by: All Department HODs and Project coordinators

Agenda 10: NBA: Weekly presentation of Criteria is scheduled in the forthcoming months. Also 10 days (6th to 16th May, 2024) training to all faculty members on NBA preparation and Understanding of all criterion is planned in the month of May.

Action took by: NBA coordinators, ACE

Agenda 11: Planning of Academic Audit 2023-2024: Institute will apply for NBA Accreditation within 2 months.

Agenda 12: Preparation of forthcoming University Exams:

Agenda 13: Department Budget: All the HODs were requested to submit the department budget for the Academic year 2023-2024.

All other necessary changes will be done under able guidance of IQAC Co-ordinator as per needs and requirements of the organization.

Principal thanks all the IQAC members for their sustained efforts and co-operation in the activities of IQAC. Meeting ended with a Vote of Thanks by Prof. Pragya Jain. Meeting concluded at 5:00 PM.